

CARL MOYER MEMORIAL AIR QUALITY STANDARDS ATTAINMENT PROGRAM 2016 DISTRICT YEARLY REPORT CERTIFICATION FORM

Due August 29, 2016

Air District: _____

District Yearly Reports use the Carl Moyer Program database (CARL) output with cumulative tracking to determine progress toward required fiscal milestones as of June 30, 2016.

NOTE: *This report contains no dedicated place to record Moyer Program data not entered in the CARL database. If you have data to report that is not entered in CARL but is needed to demonstrate fiscal milestones have been met, please enter it into CARL or contact your liaison to discuss how you will report this data.*

Instructions for Generating Reports from CARL http://www.arb.ca.gov/app/cmp/		
Report Type	Instructions	CARL Report Output
CUMULATIVE REPORT	<ol style="list-style-type: none"> 1. In the CARL Report Utility, select the "Required Reports" tab, then select "Cumulative Report." Use the default range of Funding Years: MY 15 to MY 18. 2. Select "Display Report" and use the output to answer questions 1 - 3 on the next page. Print and attach to this form. 	<p><i>Table 1 is the Funds Summary table.</i> It provides, by Moyer program year and funding source:</p> <ul style="list-style-type: none"> • Progress Tracking Targets • Fiscal Status of Funds relative to Targets <ul style="list-style-type: none"> ○ Executed Funds ○ Expended Funds ○ Liquidated Funds • Sum of Total Executed, Expended and Liquidated Funds • Difference (Total Funds minus the Target) <p><i>Table 2 is the Progress Tracking table.</i> It provides output used in the Yearly Report on Executed Funds Progress, Expended Funds Balance, and Funds Subject to Return -- as specified in the table's footnotes.</p> <p><i>Table 3 is the Project Information table.</i> It shows each project within the scope of the report. The last column displays each project's current fiscal status.</p>
LIQUIDATION REPORT	<ol style="list-style-type: none"> 1. In the CARL Report Utility, select the "Required Reports" tab, then select "Liquidation." Use the default Funding Year due for liquidation: MY 14. 2. Select "Display Report" and use the output to answer questions 4 - 5 on the next page. Print and attach to this form. 	<p><i>Table 1 is the Liquidated Amount by Funding Source (Moyer) table.</i> It shows funds liquidated for each applicable funding source – regular Moyer funds, RAP funds, multidistrict funds, and interest. Balances should be zero at the time of reporting.</p> <p><i>Table 2 is the Liquidated Amount by Funding Source (match) table.</i> Figures are displayed only for districts with a match requirement.</p> <p><i>Table 3 is the List of Liquidated Projects table.</i> It shows each project liquidated by funding source, for the selected year.</p>

1. Cumulative Report Table 2: Executed Funds Progress (Years 17 and later)

*Is the **Executed Funds Progress** shown in Table 2 100% or greater?*

- Yes - The District has met the June 30, 2016 cumulative executed contracts target.
- No - The District is still working to meet its executed contracts target. *If Executed Funds Progress is below 50%, please attach the District's plans and projected timeline for executing contracts toward liquidation of Year 17 funds by June 30, 2019 – or for redirecting funds to another district or the Rural Assistance Program.*

2. Cumulative Report Table 2: Expended Funds Balance (Years 15 and later)

*Is the **Expended Funds Balance** shown in Table 2 zero or greater?*

- Yes - The District has met the June 30, 2016 cumulative expenditures target.
- No - The District is still working to meet its expenditure target. The negative balance shown is \$_____. *If the District's Year 16 grant(s) have not been amended and the June 30, 2016 expenditure deadline remains in effect, please attach an explanation of the expenditure shortfall, including funds currently under contract but not yet expended.*

3. Cumulative Report Table 2: Funds Subject to Return (Years 15 and later)

*Is **Funds Subject to Return** in Table 2 shown as none?*

- Yes - The District has no obligation to return funds.
- No - The District did not complete expenditure or contract execution for all Years 15 and 16 funds by June 30, 2016. The negative balance shown is \$_____. *If the District's Year 16 grant(s) have not been amended and the June 30, 2016 expenditure deadline remains in effect, this amount is due for return to ARB by September 28, 2016. For directions on how and where to submit returns, see the bottom of page 4.*

4. Liquidation Report Table 1: Grant Funds and Interest Liquidated (Year 14)

*For Moyer, Multidistrict, RAP and interest funds as applicable, is each **Balance** shown in Table 1 zero or greater? (Negative balance due to rounding error is acceptable.)*

- Yes - The District has completed liquidation of these Year 14 funds.
- No - The District has not completed liquidation of these Year 14 funds. The total indicated shortfall is \$_____. *Please attach an explanation of the liquidation shortfall, including funds currently under contract but not yet liquidated. The District may correct a liquidation shortfall by reassigning liquidated project funds from later funding years to Year 14 (this may affect the Cumulative Report above). The District must return to ARB any unliquidated Year 14 funds not under contract to a grantee. For directions on how and where to submit returned funds, see the bottom of page 4.*

5. Liquidation Report Table 2: Match Funds Liquidated (Year 14) – where applicable

*For Match funds as applicable, is the **Balance** shown in Table 2 zero or greater? (Negative balance due to rounding error is acceptable. Leave blank if no match fund requirement applies.)*

- Yes - The District has completed liquidation of Year 14 match funds.
- No - The District has not completed liquidation of Year 14 match funds. The indicated shortfall is \$_____. *Please attach an explanation of the liquidation shortfall for match funds, including funds currently under contract but not yet liquidated. The District may correct a match liquidation shortfall by reassigning liquidated project funds from later funding years to Year 14 (this may affect the Cumulative Report above).*

6. Projects funded with the \$2 DMV fee

For Moyer match projects and projects for which the District is claiming State Implementation Plan (SIP) credit, report project details via CARL and not in the spaces below.

For all other projects (i.e., not match, not claimed for SIP credit), report from your records the amount of \$2 motor vehicle fees expended on projects from July 1, 2015 to June 30, 2016 for each of the following categories (see Chapter 3 section H.1., 2011 Guidelines).

Lower Emission School Bus Program Projects:

- \$ _____ Purchase of new school buses
- \$ _____ Repower or retrofit of existing school buses
- \$ _____ Replacement of onboard natural gas fuel tanks on older school buses
- \$ _____ Enhancement of deteriorating natural gas fueling dispensers for school buses

Other Projects:

- \$ _____ Projects eligible for grants under the Carl Moyer Program
- \$ _____ Agricultural Assistance Program projects
- \$ _____ An ARB-adopted accelerated vehicle retirement or repair program
- \$ _____ Alternative fuel and electric infrastructure projects solicited and selected through a competitive bid process

7. Nonperforming Projects

Please attach a description of any projects identified as nonperforming and any related enforcement actions taken by the District between July 1, 2015 and June 30, 2016, including decisions to take no action due to resource considerations. Please include a list of projects for which you granted a waiver for low usage (see Chapter 3 section EE., 2011 Guidelines).

8. Recaptured Funds and Funds from Sale of Scrapped Equipment

Report below any funds recaptured by the District between July 1, 2015 and June 30, 2016. These are funds returned by the grantee from liquidated projects, including funds recaptured following ARB enforcement actions. Also separately indicate here any funds earned by the District through the sale of scrapped engines or equipment. There is no need to alter CARL records for such projects. These funds will be added by ARB staff to the District's Year 18 target in CARL, unless the District directs ARB staff to add the funds to an earlier funding year.

Amount of funds	Project name/number	Funding year of project
<i>Example: \$40,000</i>	<i>XYZ Trucking / M013-1234</i>	<i>Year 15</i>

9. Carl Moyer Program Interest

Report below and in CARL interest earned from July 1, 2015 through June 30, 2016 from Carl Moyer Program funds, Rural Assistance Program funds, and Multidistrict funds. *Interest earned during this period that you do not add to your Year 19 target is due to ARB by October 31, 2016.*

Report of Interest Earned or Received Between July 1, 2015 and June 30, 2016		
	Instructions	Comments
<p>A. Total amount of all interest earned or received through transfer on Carl Moyer Program funds between July 1, 2015 and June 30, 2016. This amount includes interest earned on both project and administrative funds.</p> <p>\$ _____</p>	<ul style="list-style-type: none"> ▪ Obtain figures from your fiscal department. ▪ Remember to include interest funds received through transfers from other districts. ▪ In CARL select “Report Interest and In-Kind Match,” under “Administration.” ▪ Select the “Report Carl Moyer Interest” toggle and select 2015-2016 from the Fiscal Year pull-down menu. Click “Submit.” ▪ Enter figures for “Project Funds” and (optionally) for “Administration Funds.” ▪ Do not include funds transferred away from your district to another district. ▪ Do not include in CARL any interest you choose to return, but please note that amount below. ▪ <i>NOTE: Districts with a match requirement may also use this form to designate the portion of match (up to 15 percent) that will be met through contribution of in-kind services.</i> 	<p>Reported Project Funds will be added to your Year 19 Target.</p> <p>When the adjustment of interest targets is complete and you want to use these interest funds to fund and pay for projects:</p> <ul style="list-style-type: none"> ▪ Specify “Moyer Interest” as the funding source in CARL. ▪ Indicate Year 19 as the funding year in CARL.
<p>B. <u>Amount from A above</u> to be returned to ARB by October 31, 2016.</p> <p>\$ _____</p>	<p>Submit returns as described below.</p>	

Return of Carl Moyer Program Funds to ARB:

Please complete the CMP Return of Funds form found at: http://www.arb.ca.gov/msprog/moyer/admin_forms/admin.htm.

The form provides instructions on how to document the return of funds and where to send required items.

10. Signatures of Responsible Parties

A. I certify the project and financial data entered into the Carl Moyer Program database (CARL) and/or spreadsheets associated with this report are complete and accurate, and that there are no known instances of fraud or misrepresentation associated with this information. I certify that the District has documentation of the reported contract commitments and expenditures. I understand that the completeness and accuracy of this report and the data in CARL and/or spreadsheets are the District's responsibility.

*Signature of Air Pollution Control
Officer*

Print Name

Date Signed

*Signature of Program
Administrator*

Print Name

Date Signed

B. I certify that the financial data in this report are accurately reflected in the District's official financial records and there are no known instances of fraud associated with this information.

*Signature of Chief Financial Officer
or District Board-designated
Alternate (not APCO
or program administrator)*

Print Name

Date Signed

Please scan and e-mail to ARB a copy of this signed form, CARL cumulative and liquidation reports, and designated attachments. Please maintain the original hard copy in your local records. E-mail by August 29, 2016 to:

Sha-Juana.Proctor@arb.ca.gov

**If you have any questions about this Yearly Report,
please contact your Carl Moyer Program liaison.**
