

# TRAC Meeting: Reporting Subcommittee Minutes

July 14, 2010

## Member Attendees

Last Name	First Name	Company
Cox	Charlie	Ironman Parts
Edgar	Sean	Clean Fleets
Klein	Alan	Ironman Parts
Lawson	Dave	Crop Production Services
Moir	Jim	Mid Pacific Industries, Inc.
Noland	Kristi	J.B. Hunt Transport, Inc.
Pfeifer	Nick	Granite Construction, Inc.
Phipps	Bob	Bettendorf Trucking
Tunnell	Mike	American Trucking Association

## Discussion Items:

- Tractor Trailer GHG reporting overview
- Status of hard copy data entry for Ag Vehicles
- Update on specialty Ag provision
- Action Items

## Issues/Discussion on the Tractor Trailer GHG reporting system:

- The reporting deadline for the Optional Large Trailer Fleet Compliance Schedule for large fleets was July 1, 2010. 111 fleets reported with approximately 180,000 trailers. Fleet owners will be allowed to make updates to their data at a later date.
- A second option is currently being proposed with a deadline of July 1, 2011 for the Optional Large Trailer Fleet Compliance Schedule. Subcommittee members asked if users who reported for the option 1 program would be able to choose option 2. It will depend on the amendments adopted at the November Board hearing. Currently fleet owners can make edits but cannot remove vehicles from option 1. Fleets that have not reported yet must wait for option 2.
- The subcommittee also discussed how the TRUCRS system will be modified to accommodate proposed changes to the regulation. The following modifications have been discussed in workshops that need to be incorporated:
  - Storage trailer registration
  - Application for a 3-day pass to move non-compliant trailers
  - Application for a 30-day pass to transfer trailers following a change of ownership
  - Modify option 1 so that trailers can be shifted around

### **Discussion on TRUCRS Reporting System**

- Staff demonstrated the features that have been added to the Truck Regulations Upload and Compliance Reporting system (TRUCRS) and discussed progress since the last meeting including the following items:
  - At our previous meeting, members requested the ability to upload as many as 10,000 trailers to the GHG reporting system because they were constrained to approximately 1000 trailers. Staff modified the reporting system to allow the larger uploads and fleets were able to easily add the larger files. This approach will be used for large uploads.
  - Fleets with information entered into the system can now download their data in a comma delimited file (csv) to save the data and view off-line
  - Ability to enter data even if it doesn't pass validation so that it can be filled in or corrected at a later time
  - Ability to restore a vehicle to a fleet once it has been deleted
  - Look up vehicles by VIN or Owner ID for viewing and editing
  - Create a printable vehicle detail page showing all vehicle information for fleet owners
  - Ability to differentiate between deleted, retired and sold vehicles

### **Status of hard copy data entry for Ag vehicles**

- Approximately 5,000 fleets reported their Ag vehicles and Two-Engine sweepers by submitting paper reporting forms for the March 31, 2010 early reporting deadline. Data entry of this information is complete; however, there are a number of incomplete applications and missing information that will need to be corrected.
- Fleet owners who reported will be receiving letters summarizing their data and they will be able to correct their information online.

### **Action Items**

- Staff are working on a GHG confirmation page where users can accept certain terms and conditions instead of having to submit a written GHG statement of intent – fleets will give a digital signature to accept the terms. A similar confirmation page will be developed for the Truck and Bus terms and conditions.
- An interface will be created for customers of shippers allowing them to look up shippers' compliance.
- Staff will continue to review engine family labeling practices and naming conventions for serial numbers.

- Staff will look at commonality between TRU database and Trailer database or Truck and Bus database and Drayage database. The systems will not be the same but could possibly link or import information from one database to another. Due to technical issues, it may not happen in the near future.
- The next meeting is tentatively scheduled for October 5 and 6.