

How to Report Publicly Funded Vehicles

Fleets that receive public or incentive funding to replace, repower, or retrofit one or more vehicles in their fleet have additional reporting requirements in the Diesel Off-road Online Reporting System (DOORS).

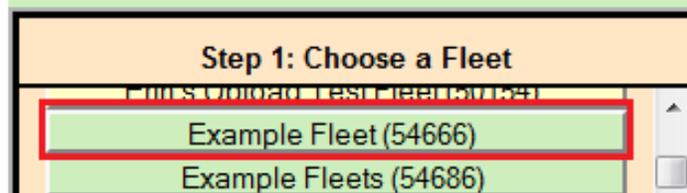
Incentive funding is distributed through the following programs: Carl Moyer Memorial Air Quality Standards Attainment Program (Carl Moyer Program), Incentives for the Purchase of Low-Polluting Construction Equipment (IPLPCE) for Public Agencies, the Off-Road Diesel Retrofit Showcase (Showcase), Supplemental Environmental Projects (SEP), and the Surplus Off-road Opt-in for NOx (SOON) Program.

The amount of credit awarded for the action (i.e., the vehicle replacement, engine repower, or retrofit) varies depending on the source of the funding. For more information on the amount of compliance credit awarded for publicly funded actions, please see our Frequently Asked Questions (FAQs) on Incentive Funding at http://www.arb.ca.gov/msprog/ordiesel/faq/funding_credit.pdf.

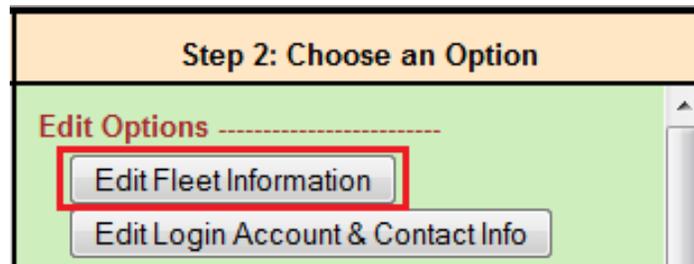
Reporting a Publicly Funded Vehicle

To report a vehicle that received funding, please complete the following steps:

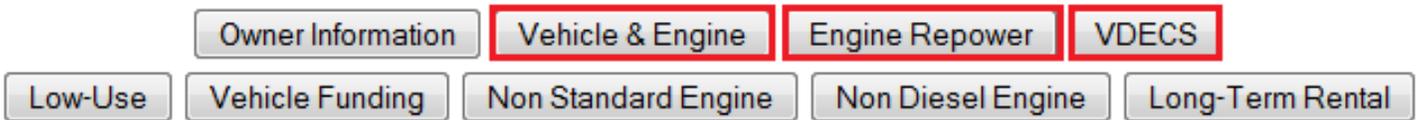
1. Log into your DOORS account and select your fleet in the left window.



2. Select "Edit Fleet Information" in the middle window.



3. Using the navigation buttons at the top, select the appropriate page and report the action that was funded, as explained below.



- Replacement Vehicle:** If you received funding for the purchase of a replacement vehicle, select the “Vehicle & Engine” button, as shown above, and then report the vehicle that was replaced as “Sold/Retired.” Next, report the new vehicle using the “Buy/Enter a Vehicle” table at the top of the same page. For step-by-step instructions, please see the DOORS User Guide on “Reporting Retired/Sold Vehicles” at <http://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-retiredsold.pdf> and the DOORS User Guide on “Updating Fleet Information” at <http://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-updatefleetinfo.pdf>.
- Replacement Engine:** If you received funding for the purchase of a replacement engine, select the “Engine Repower” button, as shown above, and then report the date of repower and information on the replacement engine. For step-by-step instructions, please see the DOORS User Guide on Reporting Engine Repowers at <http://www.arb.ca.gov/msprog/ordiesel/documents/doors/userguide-repowers.pdf>.
- Verified Diesel Emission Control Strategy (VDECS):** If you received funding for the purchase of a VDECS, select the “VDECS” button, as shown above. You will be required to enter the VDECS serial number, VDECS family name, purchase date and installation date for the device on the “VDECS” page.

4. Select “Vehicle & Engine” at the top of the page.



5. Select “Edit” next to the vehicle that received public funding.

			Vehicle Information						Engine Information								
			Line #	EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Veh Model	Veh MY	Eng Serial #	Eng Manufacturer	Eng Model	Eng MY	Eng HP	Eng Tier	Eng Family
Edit	Delete	Sell/Retire	1	SL8V79	23456789		Crawler Tractors	ABG	123	1996	12345678	CASE CORPORATION	123	1996	1000		
Edit	Delete	Sell/Retire	2	KH7V54	2058245		Tractors/Loaders/Backhoes	ABCO	123	2010	20384590	BRIGGS & STRATTON	123	2010	200		
Edit	Delete	Sell/Retire	3	BY9X33	012345678		Crawler Tractors	DEERE	1234	2007	123456789	JOHN DEERE POWER SYSTEMS	123	2007	1000	T2	
Edit	Delete	Sell/Retire	4	BX6C79	123456789		Tractors/Loaders/Backhoes	CATERPILLAR	123	2005	1234567890	CATERPILLAR, INC.	1234	2005	1000	T1	

Note: If you received funding for a replacement vehicle, select “Edit” next to the replacement vehicle (i.e., the vehicle that was purchased using funding).

6. In the “Edit Vehicle” table near the top of the page, select “Yes” under “Received Public Funding,” then select “Enter Vehicle & Engine Data.”

EDIT VEHICLE									
Vehicle Information									
EIN	Veh Serial # (or VIN)	Your Veh # (or License Plate)	Type			Manufacturer			
KH7V54	2058245		Tractors/Loaders/Backhoes			ABCO			
Model	MY	Purchase (yyyy-mm-dd)		Inservice (yyyy-mm-dd)		Received Public Funding			
123	2010	2011	4	4	0000	00	00	Yes	
Designate As	Designation Effective Year		Awaiting Sale Hour Meter Reading		Specialty <small>Specialty designation form</small>		Two-Engine Veh		
					No		<input type="button" value="No"/> <input type="button" value="Yes"/>		
1st Engine Information - required for all vehicles									
Eng Serial #	Manufacturer				Model	Model Year	Max HP	Eng Tier	
20384590	BRIGGS & STRATTON				123	2010	200		
Eng Family	Displacement (Liters)	Eng Purchase (yyyy-mm-dd)		Eng Installed (yyyy-mm-dd)		Non-Diesel Engine		Certified to a Different Standard	
	3	2011	4	4	0000	00	00	Electric	

* For vehicles used a majority of the time (but not solely) for agricultural operations, the fleet must report hours of use for these vehicles each year that reporting is required. Download the reporting form: ([pdf version](#)) ([word version](#)).

7. Next, select the “Vehicle Funding” button at the top of the page.

8. Select “Add/Edit” next to the appropriate vehicle on the “Vehicle Funding” page.

	Vehicle Information						Engine Information			VDECS Information		Funding Information						
	Line #	EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Eng Manufacturer	Eng MY	Eng HP	VDECS Family Name	VDECS Serial Number	Funding Source	Funding Sponsor	What was funded?			Date Contract Begin	Date Contract End
														Vehicle Replacement	Engine Repower	Retrofit (VDECS)	(yyyy-mm-dd)	(yyyy-mm-dd)
Add/Edit	1	SL8V79	23456789		Crawler Tractors	ABG	CASE CORPORATION	1996	1000									
Add/Edit	2	KH7V54	2058245		Tractors/Loaders /Backhoes	ABCO	BRIGGS & STRATTON	2010	200									

Note: Only vehicles that were reported as having received public funds appear on this page. If you do not see the correct vehicle on this page, please see Steps 5 and 6.

9. Fill out the “Funding Information” table near the top of the page and select “Save Funding Data.” In most cases, only the fields relating to “Funding Source 1” must be completed. If you received funding from multiple sources, additional fields relating to the other funding sources must be completed.

Enter Vehicle Funding Information									
Vehicle Information					Engine Information			VDECS Information	
EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Eng Manufacturer	Eng MY	Eng HP	VDECS Family Name	VDECS Serial Number
KH7V54	2058245		Tractors/Loaders/Backhoes	ABCO	BRIGGS & STRATTON	2010	200		
Funding Information (The funding source 1 information is required.)									
Funding Source 1	Funding Sponsor	What was funded?			Date Contract Begin (yyyy-mm-dd)	Date Contract End (yyyy-mm-dd)			
		Vehicle Replacement (Sold Veh EIN)	Engine Repower	Retrofit (VDECS)					
			Unavailable	Unavailable	0000 - 00 - 00	0000 - 00 - 00			
Funding Source 2	Funding Sponsor	What was funded?			Date Contract Begin (yyyy-mm-dd)	Date Contract End (yyyy-mm-dd)			
		Vehicle Replacement (Sold Veh EIN)	Engine Repower	Retrofit (VDECS)					
			Unavailable	Unavailable	0000 - 00 - 00	0000 - 00 - 00			
Funding Source 3	Funding Sponsor	What was funded?			Date Contract Begin (yyyy-mm-dd)	Date Contract End (yyyy-mm-dd)			
		Vehicle Replacement (Sold Veh EIN)	Engine Repower	Retrofit (VDECS)					
			Unavailable	Unavailable	0000 - 00 - 00	0000 - 00 - 00			
* IPLPCE for Public Agencies is Incentives for the Purchase of Low-Polluting Construction Equipment for Public Agencies.									
<input type="button" value="Save Funding Data"/>									

Note: If you are unable to select the appropriate action (e.g., engine repowers or retrofits) under “What was funded,” you will need to report the action first, as explained in Step 3.

For more information on reporting, refer to our other guides, which are available in the Off-Road Knowledge Center at:

<http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>

If you require additional assistance or information, please contact the DOORS hotline by phone at 1(877) 59DOORS (1-877-593-6677), or by email at doors@arb.ca.gov.