

## How to View Equipment Identification Numbers (EINs) and Print or Export Vehicle and Engine Data

### Introduction

This guide contains instructions on how to view your EINs in DOORS, and how to print or export your reported vehicle and engine data to an excel file. When each vehicle is reported in DOORS, the Air Resources Board (ARB) assigns it a unique, six-digit EIN. When you report a new vehicle for the first time, the EIN will appear immediately upon entering the vehicle and engine information. You can also manage your fleet by exporting the vehicle and engine data entered into DOORS to Excel for your own use.

Within 30 days of receiving the EIN, the EIN must be placed on your vehicle according to the labeling requirements found in the regulation, which are summarized in the EIN Labeling Frequently Asked Questions (FAQ) document located at <http://www.arb.ca.gov/msprog/ordiesel/faq/faq-labeling.pdf>.

### Steps to View your EINs and Print or Export Data Using Online Screens

This guide provides detailed instructions on how to complete the following:

- A. Log into your DOORS account.
- B. Access the "Print or Export Data" page.
- C. Locate your EINs and view vehicle and engine information on the "Print or Export Data" page.
- D. Print or export vehicle and engine data.

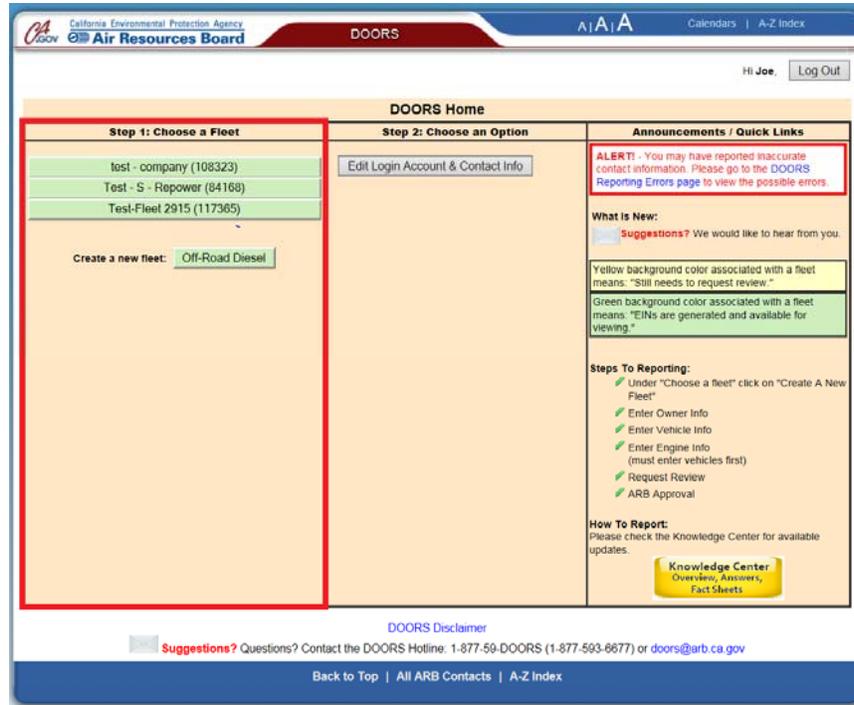
#### **A. Log into your DOORS account**

- Go to [https://ssl.arb.ca.gov/ssldoors/doors\\_reporting/doors\\_login.html](https://ssl.arb.ca.gov/ssldoors/doors_reporting/doors_login.html).
- Enter your User Name and Password to log in to your account.
- If you have forgotten how to report your account information in DOORS, please review the DOORS Guide to Reporting Online found at <http://www.arb.ca.gov/msprog/ordiesel/documents/doors/reportingonlinescreens.pdf>, or contact the DOORS hotline for assistance by calling 1-877-59DOORS (1-877-593-6677), or by e-mail at [doors@arb.ca.gov](mailto:doors@arb.ca.gov).

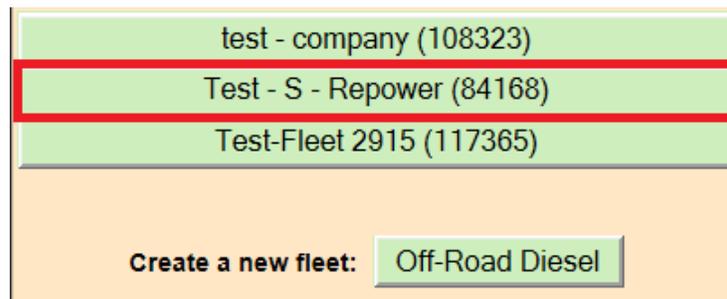
*While this document is intended to assist fleets with their compliance efforts, it does not alter or modify the terms of any ARB regulation, nor does it constitute legal advice. It is the sole responsibility of fleets to ensure compliance with the In-Use Off-Road Diesel-Fueled Fleets Regulation.*

### B. Access the “Print or Export Data” page

- When looking at the DOORS Reporting Home Page, you will notice that the screen is split into three (3) sections.
  - “Step 1: Choose a Fleet”
  - “Step 2: Choose an Option”
  - “Announcements / Quick Links”



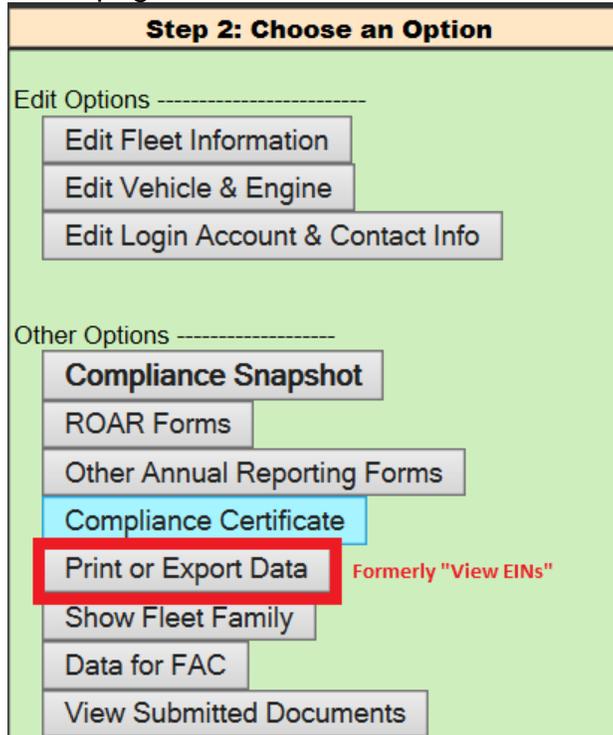
- Under “Step1: Choose a Fleet,” you will need to select the fleet with which you would like to work.



- Once you have selected the fleet that you would like to work with, available options for working with this fleet’s account will appear in the center column, under “Step 2: Choose an Option.”

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- From this center column, select the “Print or Export Data” button. This will open up the “Print or Export Data” page.



**Note:** Upon successful entry, this option will appear. If you need help entering your fleet’s data, please see the Off-Road Knowledge Center; the link provided at the bottom of this user guide.

### C. Locate your EINs and view vehicle and engine information on the “Print or Export Data” page

- Once the “Print or Export Data” page loads, you will see a table with your fleet’s vehicle and engine information listed.
- The second column on this page is the EIN column. Here, each EIN is listed next to the vehicle and engine information that corresponds to it.

Line #	Vehicle Information							Engine Information						
	EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Veh Model	Veh MY	Eng Serial #	Eng Manufacturer	Eng Model	Eng MY	Eng HP	Eng Tier	Eng Family

- You may also alphabetically sort the information in the columns by clicking on the column headings in blue.

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- You may choose “Display Summary Fields” or “Display All Fields” of your vehicle and engine information. Click on either field choice depending on how much information you would like displayed.

**Print or Export Data page**

Select    (in Excel / csv file format)

Show Page  (200 rows per page)

**There is 1 vehicle for DOORS ID: 85299**

The **red fields** are missing information fields. Please provide the missing information.  
Two-engine vehicles will display 2 rows with the same vehicle information but different engine information.

Line #	Vehicle Information							Engine Information						
	EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Veh Model	Veh MY	Eng Serial #	Eng Manufacturer	Eng Model	Eng MY	Eng HP	Eng Tier	Eng Family
1	HU6M46	bnk01018		Tractors/Loaders/Backhoes	CATERPILLAR	430D	2001	7bj54216	CATERPILLAR, INC.	430D	2001	94	T1	1pxl03.9ak1

**Note:** “Display Summary Fields” is the default setting shown below, and displays basic vehicle and engine information, such as serial numbers, model year, type, etc. “Display All Fields” will show additional vehicle and engine information, such as purchase and in-service dates and vehicle designations, if any (you may have to scroll right to see all the information).

- You may also display the reported Verified Diesel Emission Control Strategy (VDECS) information for vehicles that have VDECS installed. To do so, select the data to be displayed as “existing vehicles, engines & VDECSs” from the drop-down menu and click on “Display Data”, shown below.

**Print or Export Data page**

Select    (in Excel / csv file format)

**There is 1 vehicle for DOORS ID: 49178**

The **red fields** are missing information fields. Please provide the missing information.  
Two-engine vehicles will display 2 rows with the same vehicle information but different engine information.

Line #	Vehicle Information							Engine Information						VDECS Information					
	EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Veh Model	Veh MY	Eng Serial #	Eng Manufacturer	Eng Model	Eng MY	Eng HP	Eng Tier	Eng Family	VDECS Purchase Date	VDECS Install Date	VDECS Sale Date	VDECS Serial #	VDECS Family Name
1	YE6Y89	111111	1A	Bore/Drill Rigs	A&L	445D	2008	45678934	CATERPILLAR, INC.	ISB5.7	2008	150	T3	8CPXL04.5LAD					

### D. Print or Export Vehicle and Engine Data Function

You may export your vehicle and engine information to an Excel or comma separated values (.csv) file, or print a list containing all the vehicle and engine information you choose, by using the “Print” or “Export Data” function.

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### Exporting Data to Excel or Comma Separated Values (.csv) File

- From the “Print or Export Data” page, click on the “Export Data” button.

Vehicle Information													Engine Information									
Line #	EIN	Veh Serial #	Your Veh #	Veh Type	Veh Manufacturer	Veh Model	Veh MY	Veh Purchase	Veh Inservice	Designate As	Received Public Funding	Awaiting Sale	Loan	Two-Engine Veh	Eng Serial #	Eng Manufacturer	Eng Model	Eng MY	Eng HP	Eng Tier	Eng Family	Eng Displace
1	YE6Y89	111111	1A	Bore/Drill Rigs	A&L	445D	2008	2013-07-10	2013-07-10	Agriculture	No	No	No	No	45678934	CATERPILLAR, INC	SB57	2008	150	T3	8CPXL04.5L	4.5

- A pop-up message appears asking whether or not you would like to open or save the file. The pop-up message may vary depending on the web browser that you are using. Select “open” or “save” and, if using Mozilla Firefox, click “OK,” shown below.

Mozilla Firefox

Internet Explorer

- You may need to adjust your page layout once your DOORS information is exported to ensure your data fits on the page.
- All vehicle and engine information will be exported, regardless of the current display setting.

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### Printing Data

- You can choose to either print the vehicle and engine information displayed on your screen (directly from your web browser) or print after you've exported the data to an Excel or .csv file.
- Printing after exporting will allow you to format the page (and data) to be printed.

**For more information on reporting, refer to our other guides, which are available in the Off-Road Knowledge Center at:**

<http://www.arb.ca.gov/msprog/ordiesel/knowcenter.htm>

If you require additional assistance or information, please contact the DOORS hotline by phone at 1(877) 59DOORS (1-877-593-6677), or by email at [doors@arb.ca.gov](mailto:doors@arb.ca.gov).

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